

AMERICAN  MOMENTUM BANK

**How to make a split payment to  
multiple accounts**

- Home
- Payments
- Transfers
- ACH/Wire Payments**
- Recipients
- Bill Pay
- Online Activity Center
- eStatement
- Services
- User Management
- Settings
- Messages <sup>13</sup>
- Locations
- Help
- Log Off

# Payments

Filter by Type

New Template

New Payment

## Available Templates

Template Name	Transaction Type	Last Amount	Last Date	
★ Company Payroll	Payroll			  
☆ Contractors 2018	ACH Batch			  

Pending	Processed
	10/31/2018 ACH Payments \$0.00 <input checked="" type="checkbox"/> Processed #11387
	10/11/2018 ACH Payments \$0.77 <input checked="" type="checkbox"/> Cancelled #11347
	10/11/2018 ACH Payments \$0.00 <input checked="" type="checkbox"/> Cancelled #11340
	10/5/2018 ACH Payments \$0.00 <input checked="" type="checkbox"/> Cancelled #11340
	10/5/2018 ACH Payments \$0.00 <input checked="" type="checkbox"/> Cancelled #11340

Split Transactions allow Payroll payments to recipients with 2 or more accounts.

- Home
- Payments
- Transfers
- ACH/Wire Payments**
- Recipients
- Bill Pay
- Online Activity Center
- eStatement
- Services
- User Management
- Settings
- Messages <sup>13</sup>
- Locations
- Help
- Log Off

## Payments - Payroll



### One Time Payment

#### Company Entry Description

Max 10 characters

Search

Name	Account	Pay	Notify	Amount	Addendum
<input type="checkbox"/> Fred Florida					
<input type="checkbox"/> Ted Texas					

Select the recipient to be linked by checking the box.

Cancel

Next

-  Home
-  Payments ^
- Transfers
- ACH/Wire Payments**
- Recipients
- Bill Pay
-  Online Activity Center
-  eStatement
-  Services v
-  User Management v
-  Settings v
-  13 Messages
-  Locations
-  Help
-  Log Off

## Payments - Payroll



### One Time Payment

#### Company Entry Description



**Fred Florida**  
Fred Florida

Normal Split

#### Select Account

Account Type <span style="float: right;">^</span>	Account <span style="float: right;">^</span>
<input type="checkbox"/> Savings	5586765432
<input type="checkbox"/> Checking	558698765432

Select the Split option above the listing of the accounts.

- Home
- Payments
- Transfers
- ACH/Wire Payments**
- Recipients
- Bill Pay
- Online Activity Center
- eStatement
- Services
- User Management
- Settings
- Messages 13
- Locations
- Help
- Log Off

## Payments - Payroll



### One Time Payment

#### Company Entry Description

Max 10 characters

**Fred Florida**  
Fred Florida

**Select Account**
Normal
Split

Primary	Secondary	Account Type	Account
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Savings	5586765432
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Checking	558698765432

Cancel
OK

Designate the primary and secondary accounts, then click OK.

Designate the primary and secondary accounts, then click OK

- Home
- Payments
- Transfers
- ACH/Wire Payments**
- Recipients
- Bill Pay
- Online Activity Center
- eStatement
- Services
- User Management
- Settings
- Messages <sup>13</sup>
- Locations
- Help
- Log Off

## Payments - Payroll



### One Time Payment

#### Company Entry Description

Show Split Details

Pay All Notify None

Show Payments

Name	Account	Pay	Notify	Amount	Addendum
<input checked="" type="checkbox"/> Fred Florida	2 accounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="text" value="\$100.00"/>	
	5586765432			<input type="text" value="\$100.00"/>	
	558698765432			<input type="text" value="\$0.00"/>	
<input type="checkbox"/> Ted Texas					

Enter the total amount for the payment.

Cancel

Next

- Home
- Payments
- Transfers
- ACH/Wire Payments**
- Recipients
- Bill Pay
- Online Activity Center
- eStatement
- Services
- User Management
- Settings
- Messages <sup>13</sup>
- Locations
- Help
- Log Off

## Payments - Payroll



### One Time Payment

#### Company Entry Description

Pay All Notify None

Show Payments

Name	Account	Pay	Notify	Amount	Addendum
<input checked="" type="checkbox"/> Fred Florida	2 accounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$100.00	
	5586765432			\$75.00	
	558698765432			<input type="text" value="\$25.00"/>	
<input type="checkbox"/> Ted Texas					

Enter the \$ amount for each secondary account.

Cancel

Next

- Home
- Payments
- Transfers
- ACH/Wire Payments**
- Recipients
- Bill Pay
- Online Activity Center
- eStatement
- Services
- User Management
- Settings
- Messages 13
- Locations
- Help
- Log Off

## Payments - Payroll



### One Time Payment

#### Company Entry Description

Pay All Notify None

Show Payments

Name	Account	Pay	Notify	Amount	Addendum
<input checked="" type="checkbox"/> Fred Florida	2 accounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$100.00	
	5586765432			\$75.00	
	558698765432			\$25.00	
<input type="checkbox"/> Ted Texas					

The primary account amount will automatically decrease accordingly.

Cancel

Next

- Transfers
- ACH/Wire Payments**
- Recipients
- Bill Pay
- Online Activity Center
- eStatement
- Services
- User Management
- Settings
- Messages 13
- Locations
- Help
- Log Off

Recipient & Amount    Account    **Review & Submit**

### One Time Payment

Company Entry Description

Payroll

Send payment as

AMB Commercial Demonstration

Total Amount

\$100.00 to 1 recipient

From Account

Basic Business XXXXXX0652 \$3,819.39

Effective Date \*

Select Date

Recurrence

None

### Selected Recipients

Show Split Details

Name ^	Account ^	Pay	Notify	Amount ^	Addendum
Fred Florida	2 accounts	Yes	No	\$100.00	
	5586765432			\$75.00	
	558698765432			\$25.00	

\* - Indicates required field

Cancel    Draft    Approve

Complete the remaining steps for the template or payment.

# AMERICAN MOMENTUM BANK

For more information, please contact our Electronic Banking department at **(866) 530-BANK (2265)** or email us at **[electronicbanking@americanmomentum.bank](mailto:electronicbanking@americanmomentum.bank)** for assistance.