

COMPANY POLICY

Users with 'Company Policy' rights have the ability to define the accounts, transaction types and features that are available for the company. The 'Company Policy' can be edited, but never deleted. All User Roles must adhere to the Company Policy settings. The roles cannot override what is allowed at the company level.

COMPANY POLICY

NOTE: The Company Policy controls the company-level feature entitlements and dollar limits.

1. Select ‘User Management’ and then ‘Company Policy’.

The screenshot shows the bank's user interface. On the left is a navigation menu with 'User Management' and 'Company Policy' highlighted with red arrows. The main content area displays account balances for various services like 'Momentum @ Work', 'Basic Business', 'Basic Checking', and 'Preferred RLOC-1.5%'. There is also an 'Asset Summary' section with a donut chart showing total assets of \$18,491.

2. Select a transaction type to review or modify transaction rules (ex. ACH Collection). Note: Transaction types and limits are enabled by the Bank for those services requested by your company or organization.

AMB Corporate Demonstration
Company Policy

Overview Features Accounts User Roles

Transaction Type	Approval Limit	Per Day Approval Limits	Per Month Approval Limits	Per Account Approval Limits	Draft Actions Max	Approve Actions Max	Cancel Actions Max
ACH Collection	\$1,000,000.00	40 / \$1,000,000.00	100 / \$1,000,000.00	40 / \$1,000,000.00	1 Any	1 Any	1 Any
ACH Payments	\$1,000,000.00	40 / \$1,000,000.00	100 / \$1,000,000.00	40 / \$1,000,000.00	1 Any	1 Any	1 Any
Stop Payment		40	100	40	1 Any	1 Any	1 Any
Transfer - Internal	\$999,999,999.99	9,999 / \$999,999,999.99	9,999 / \$999,999,999.99	9,999 / \$999,999,999.99	1 Any	1 Any	1 Any
Wire - Domestic	\$1,000,000.00	40 / \$1,000,000.00	100 / \$1,000,000.00	40 / \$1,000,000.00	1 Any	1 Any	1 Any



Have questions?

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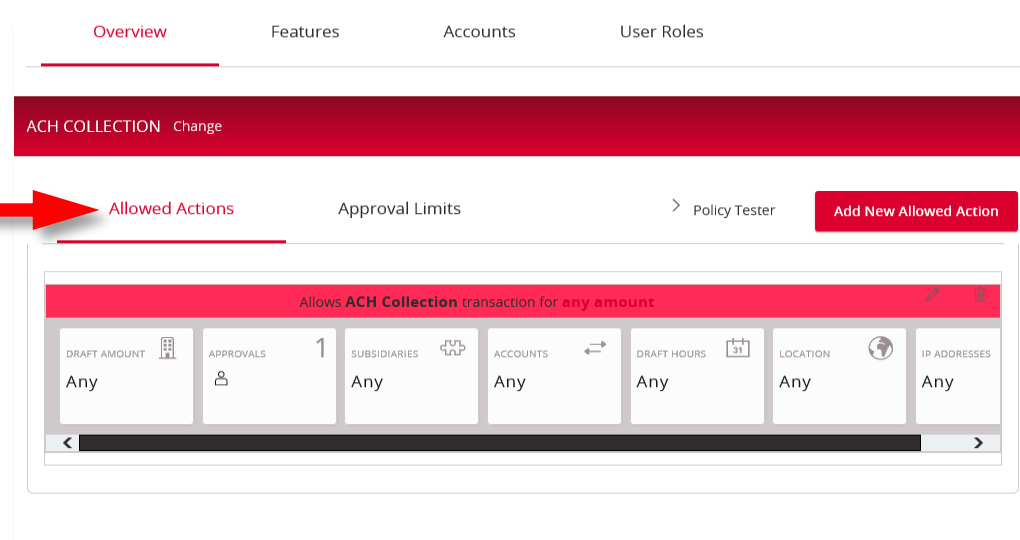
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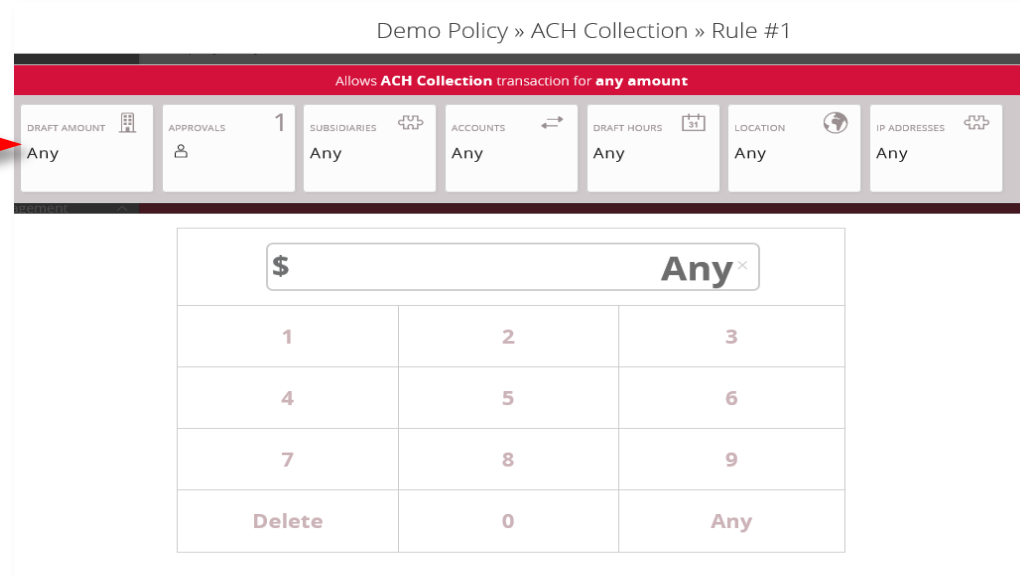
NOTE: Allowed Actions

One or multiple levels may be set up to establish general or granular user limitations.



3. Select the 'Draft Amount' box. Specify the dollar amount that will be the limit for the allowed action being set up.

NOTE: A designation of 'Any' means that there is no dollar limit restriction for the draft amount.



Allows ACH Collection transaction for any amount						
DRAFT AMOUNT	APPROVALS	SUBSIDIARIES	ACCOUNTS	DRAFT HOURS	LOCATION	IP ADDRESSES
Any	1	Any	Any	Any	Any	Any
\$			Any ^x			
1	2	3				
4	5	6				
7	8	9				
Delete	0	Any				

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4. Select the 'Approvals' box. Between one and five required approvals can be set. Select – or + to change.

NOTE: The number of approvals designates how many users must approve the transaction before it is fully authorized for American Momentum Bank to process.

5. Select the 'Accounts' box. Choose the account(s) allowed for the selected that can be accessed for this transaction type

Allows ACH Collection transaction for any amount

DRAFT AMOUNT Any	APPROVALS 1	SUBSIDIARIES Any	ACCOUNTS Any	DRAFT HOURS Any	LOCATION Any	IP ADDRESSES Any
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– 1 +

Allows ACH Collection transaction for any amount

Any	1	Any	ACCOUNTS Any	DRAFT HOURS Any	LOCATION Any	IP ADDRESSES Any
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Items:

<input type="checkbox"/> AB4 Assoc Check XXXXXXXX092	<input type="checkbox"/> AB3 Assoc Int Check XXXXXXXX106	<input type="checkbox"/> Property Mgmt Chkg XXXXXXXX114	<input type="checkbox"/> AB2 Assoc MMKT XXXXXXXX024
<input type="checkbox"/> Property Mgmt MMA XXXXXXXX040	<input type="checkbox"/> Treasury Demo XXXXXXXX1277		



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6. For ACH and Wire only - Select the 'Subsidiaries' box. Select the subsidiary or subsidiaries allowed for this transaction type.

NOTE: Subsidiaries are defined as accounts owned by a company that may have different names or tax IDs.

Allows ACH Collection transaction for any amount

Any Subsidiaries Any Accounts Any Draft Hours Any Location Any IP Addresses Any

Items:

- Association Banking CIF Demo
- Assoc Bkg 114

Detailed description: This screenshot shows a configuration screen for ACH Collection transactions. At the top, a red banner reads 'Allows ACH Collection transaction for any amount'. Below this is a row of seven filter boxes: 'Any' (with a grid icon), 'Subsidiaries' (with a person icon and a red arrow pointing to it), 'Accounts' (with a double-headed arrow icon), 'Draft Hours' (with a calendar icon), 'Location' (with a globe icon), and 'IP Addresses' (with a plus icon). Below the filters, under the heading 'Items:', there are two red buttons: 'Association Banking CIF Demo' and 'Assoc Bkg 114'.

7. **Optional:** Select the 'Draft Hours' box. Select the days and hours allowed for this transaction type.

NOTE: The days of the week down the left side and the hours of the day across the top can be clicked to select an entire row or column. The individual boxes can also be selected or deselected.

Allows ACH Collection transaction for any amount

Any Approvals 1 Subsidiaries Accounts Draft Hours Any Location Any IP Addresses Any

Week

	12am	1am	2am	3am	4am	5am	6am	7am	8am	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm	11pm
Sun																								
Mon																								
Tue																								
Wed																								
Thu																								
Fri																								
Sat																								

Reset

Detailed description: This screenshot shows the same configuration screen as above, but with a red arrow pointing to the 'Draft Hours' box. Below the filters, the heading 'Week' is centered. A grid is displayed with days of the week (Sun-Sat) on the vertical axis and hours (12am-11pm) on the horizontal axis. A 'Reset' button is located in the top right corner of the grid area.



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8. **Optional:** Select the 'Locations' box. Choose the country or countries within North America from where this transaction type may be drafted. Click 'OK' when done.

NOTE: If no countries are designated (Any), there will be no restriction placed on draft source location. Once a country or countries have been selected, IP addresses sourced from all other countries world-wide will be denied.

Allows ACH Collection transaction for any amount

DRAFT AMOUNT: Any | APPROVALS: 1 | SUBSIDIARIES: Any | ACCOUNTS: Any | DRAFT HOURS: Any | LOCATION: Any | IP ADDRESSES: Any

Permitted Regions

Select All | Clear All

- United States
- Canada
- Mexico

9. **Optional:** Select the 'IP Addresses' box. Enter the IP address and/or IP address range(s) to be allowed from where this transaction type may be drafted. All other source IP addresses will be denied. Click 'OK' when done.

NOTE: If no IP address or IP address range is designated (Any), there will be no restriction placed on IP address origination.

AMB Corporate Demonstration Company Policy

Save

Overview | Features | Accounts | User Roles

ACH COLLECTION Change

Allowed Actions | Approval Limits | Policy Tester | Add New Allowed Action

Allows ACH Collection transaction for any amount and requires four (4) approvals

DRAFT AMOUNT: Any | APPROVALS: 4 | SUBSIDIARIES: Any | ACCOUNTS: Any | DRAFT HOURS: Any | LOCATION: Any | IP ADDRESSES: Any



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- Optional:** Select the 'Policy Tester' to validate the Company Policy functionality to assure the setup is as needed.

NOTE: If the policy test is unsuccessful, the reason for the failure will be designated on the screen.

ACH COLLECTION [Change](#)

Allowed Actions Approvals  Policy Tester [Add New Allowed Action](#)

Example Transaction


Operations *	Amount *	Account *	Subsidiary	Test
Draft <input type="checkbox"/>	\$1,000.00	Association Checking XXXX <input type="checkbox"/>	Association Banking CIF De <input type="checkbox"/>	

ACH Class Code	IP Addresses	Location	Day	Time
PPD <input type="checkbox"/>	192.168.1.*	United States <input type="checkbox"/>	Any <input type="checkbox"/>	

Auth code provided
 Template used (i.e. draft restricted)

Allows ACH Collection transaction for any amount

DRAFT AMOUNT	APPROVALS	SUBSIDIARIES	ACCOUNTS	DRAFT HOURS	LOCATION	IP ADDRESSES
Any	1	Any	Any	Any	Any	Any

 This transaction will be denied: *This transaction is denied by the Bank Policy by Bank Policy*

Bank Policy Denied	Company Policy Association Banking CIF Demo Allowed
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Allowed Actions

Allows ACH Collection transaction for any amount

DRAFT AMOUNT	APPROVALS	SUBSIDIARIES	ACCOUNTS	DRAFT HOURS	LOCATION	IP ADDRESS
Any <input checked="" type="checkbox"/>	1 <input type="checkbox"/>	Any <input checked="" type="checkbox"/>	Any <input checked="" type="checkbox"/>	Any <input checked="" type="checkbox"/>	Any <input checked="" type="checkbox"/>	Any <input checked="" type="checkbox"/>



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COMPANY POLICY



Approval Limits

11. Select the 'Approval Limits' tab to view the dollar and count limits assigned by the Bank.

NOTE: American Momentum Bank sets the approval dollar limits for the Company Policy. This screen is for viewing purposes only and cannot be edited.

ACH COLLECTION [Change](#)

Approval Limits

These limits are read-only

MAXIMUM AMOUNT	
Per transaction	\$50.00
Per Account Per Day	\$50.00
Per Day	\$50.00
Per Month	\$1,000.00
MAXIMUM COUNT	
Per Account Per Day	50
Per Day	50
Per Month	200

Features

12. Select the 'Features' tab to view the non-transactional features assigned by the Bank.

Features Accounts User Roles

Transaction Type	Approval Limit	Per Day Approval Limits	Per Month Approval Limits	Per Account Approval Limits	Draft Actions Max	Approve Actions Max	Cancel Actions Max
ACH Collection	\$50.00	50 / \$50.00	200 / \$1,000.00	50 / \$50.00	1 Any	1 Any	1 Any
Stop Payment		50	200	50	1 \$50.00	1 \$50.00	1 \$50.00
Transfer - Internal	\$999,999,999.99	9,999 / \$999,999,999.99	9,999 / \$999,999,999.99	9,999 / \$999,999,999.99	1 \$1.00	1 \$1.00	1 \$1.00
Wire - Domestic	\$50.00	50 / \$50.00	200 / \$1,000.00	50 / \$50.00	1 \$0.00	1 \$0.00	1 \$0.00

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NOTE: American Momentum Bank sets the 'features' at the Company level policy. This screen is for viewing purposes only and cannot be edited.

Accounts

13. Select the 'Accounts' tab to view the account rights assigned by American Momentum Bank.

FEATURES

CORPORATE

- Information Reporting ✓
- Manage User Roles ✓
- Manage Company Policy ✓

RIGHTS

- View Wire Activity ✓
- Access Incoming/Outgoing Wire Alerts ✓
- Recipient upload from batch ✓
- Wire upload from batch (requires Multi-Wire) ✓
- Can Add Users ✓
- Allow one-time recipients ✓

TRANSACTIONS

- Allow ACH Company Entry Description Entry ✓

GENERATED TRANSACTION

- Enable Multi-Wire ✓

SSO

- Profit Stars RDC SSO ✓

Association Banking CIF Demo

Company Policy

Overview



Accounts

User Roles

ACCOUNTS

Number	Name	View	Deposit	Withdraw	Labels	
xxx0092	AB4 Assoc Check	✓	✓	✓		<input type="checkbox"/>
xxx0106	AB3 Assoc Int Check	✓	✓	✓		<input type="checkbox"/>
xxx0114	Property Mgmt Chkg	✓	✓	✓		<input type="checkbox"/>



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NOTE: American Momentum Bank sets the account access for the Company Policy. These settings are for viewing purposes only and cannot be edited.

14. Repeat steps 1-10 for each transaction type.

15. Select 'Save'.

NOTE: It is not necessary to click 'Save' after setting up each transaction type. Click 'Save' once all necessary changes have been made to save time.

Please refer to the 'Account Labels' training guide. Account labels can be used to group accounts for information reporting purposes.

NOTE: The 'User Roles' tab is a shortcut for access the 'User Roles' page. Reference the 'User Roles' training guide for instructions on this feature.

Association Banking CIF Demo
Company Policy

Overview Features **Accounts** User Roles

ACCOUNTS

Number	Name	View	Deposit	Withdraw	Labels	<input type="checkbox"/>
xxx0092	AB4 Assoc Check	✓	✓	✓		<input type="checkbox"/>
xxx0106	AB3 Assoc Int Check	✓	✓	✓		<input type="checkbox"/>
xxx0114	Property Mgmt Chkg	✓	✓	✓		<input type="checkbox"/>

Association Banking CIF Demo
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Overview **Features** User Roles

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Stop Payment		50	200	50	1 \$50.00	1 \$50.00	1 \$50.00
Transfer - Internal	\$999,999,999.99	9,999 / \$999,999,999.99	9,999 / \$999,999,999.99	9,999 / \$999,999,999.99	1 \$1.00	1 \$1.00	1 \$1.00
Wire - Domestic	\$50.00	50 / \$50.00	200 / \$1,000.00	50 / \$50.00	1 \$0.00	1 \$0.00	1 \$0.00



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